

OLIVIA WEERTS

FINANCIAL ACCOUNTING AND REPORTING MANAGER

I have 10 years of fiduciary experience at BDO, a large international company in Belgium. As a manager, working quickly with my team to deliver high quality service to clients is part of my daily life. Vigorous in targeted effort, attentive to details, and highly motivated, I am eager for new challenges in an international environment.



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EXPERIENCE

2010 – 2020 | Chartered accountant Manager | BDO | Belgium

BDO Belgium is part of BDO International, the world's fifth largest network of professional firms providing audit, accountancy, advisory and tax services.

Functions & responsibilities :

- Coordinate a team of 10 people and manage the relationship with 30 clients, as an external chartered accountant.
- Oversee the duties of the accounting team and fix schedule incompatibilities with tight deadlines.
- Oversee day to day processing of accounts.
- Perform and manage month-end and year-end closure procedure, reconcile monthly and yearly activities.
- Prepare monthly/yearly financial reports.
- Analyze financial statements and financial ratios.
- Present the annual/periodic financial statement to the Management and prepare any periodic report to facilitate its analysis.
- Provide financial advices to the Management.
- Draft the annual statutory financial statement.
- Liaise with external auditors for annual statutory audit
- Manage tax compliance and legal secretarial matters.
- Edit and control annual budget / periodic forecast.
- Implement accounting system and processes, set up guidelines and SOP.

Some projects:

- Radisson Hotel Group: among all, month-end closing, SAP monthly reporting, comparison real, forecast and budget, edit SOP for all the accounting and reporting process, tax return, IFRS adaptation, US Tax package
- Dawance SA: coordinate the division by incorporation of a new co (VAT, corporate tax, legal, social aspects).
- Heli & co SA: set up an analytical accountancy, a budget, cash-flow statement and monthly reporting.



DEGREES

2013 – 2018 – Chartered accountant accreditation– IEC (Chartered accountant Institut) | Belgium

5 years studies and internship at BDO punctuated by exams.

2008 - 2010 – Master in management engineering – HEC-ULG Liège | Belgium

2009 - Internship at AWEX | Canada

2005 - 2008 – Bachelor in management engineering – HEC-ULG Liège | Belgium

2008 - Erasmus scholarship at Ghent University | North of Belgium

2007 - Erasmus scholarship at Seville University | Spain



SKILLS

Software skills:

- Proficiency with Microsoft Office, including Excel.
- Good knowledge of Navision and various accounting softwares and SAP.

Personal skills:

- Strong attention to detail.
- Strong analytical & reporting skills.
- Able to work under pressure and with tight deadline situations.
- Good interpersonal skills.

Language skills:

- French: native language.
- English: fluent.
- Spanish: good knowledge.